

## **The Stewart School Parent Council Agenda**

Monday October 23, 2023

6:30pm via Teams & In Person

1. Welcome and Roll Call
2. Election of 2023/2024 Roles (Chair, Secretary, Treasurer)
3. Principal's Report - Stacie Dowdall
4. Treasurer's Report
5. Old Business
  - Bulb fundraiser
  - McDonalds Corners Fair
  - Terry Fox
  - Cross Country Meet
  - Soccer Tournament
  - Little Forest and Pollinator Garden
6. New Business
  - Insurance for Parent Council
  - Fundraising Schedule for this year
  - Breakfast with Santa
  - Santa Shop needs
  - Crystal Palace singing
  - Staff Christmas present
7. Date of Next Meeting: Monday December 4, 2023

1) In attendance: Brittany McKinnon, Samantha Leishman, Cara Dean, Jen Beaudoin, Kelly Reid, Kim Tran, Kristen Roy, Kailey Brady, Melissa Licari, Tracy Smith, Jane Peters, Emily Verhoek, Tracy Asselin, Justin Purvis, Tiffany Burrill, Ashley Cochrane, Stacie Dowdall

2) Appointment of group: Kristen Roy for Chair. Shevaun Down for treasurer. Kim Tran for Secretary. All in favour; none opposed  
'Shadow' for chair with Kristen encouraged so more will understand the role and be willing and able to take it on next year.

3) Staff changes; Two retirements: Barb Somerville and Marsha Taylor, both Educational Assistants. Hired Melissa Truelove and Andrea McArthur. Ketsia Snider has started in the Library; she has worked at the Perth Library before so may be known to some

Progress Reports; being sent home Friday, Nov. 17

Reminder about PA Days: one this Friday, and one Friday, November 24th.

Remembrance Day; we are working on an assembly the Friday before (10th) since Remembrance Day is on a Saturday this year.

Soccer; Girls got a silver, Boys got beat out in the semi-finals. Joined 8 schools from Carleton Place and Almonte. Getting Volleyball, tournament the first week of December.

Cross Country; Perth meet was Oct. 12. Top 5 finishers in each category move on to the UC Cup in Brockville, tomorrow. This is the only UC Cup event that we do in K-6 schools.

Little Forest project on hold; need a better understand and a more thorough plan. Hope to be able to do soil prep early next September. Thanks to Emily and Ashley for their help so far.

Pollinator garden is tilled; seeds given to school. Past the sandbox, along the fence line. Principal's report:

4) Old Business

- Bulb fundraiser; still about 20 packages left. Created 200. Have not yet tallied funds raised, still need to receive invoice from Ashley and do final deposit.
- McDonalds Corners Fair, teachers submitted crafts, an amazing turnout, 100s of entries, Stewart school did a good job representing the talent, will do it again next year. Theme will be "Apples" next year
- Terry Fox Run, Friday Sept 29, 2023, goal set at \$1250, actual monies raised \$2100 -\$2200. Cara Dean promised to take a pie in the face if the goal was beat, so she took pies in the face from the highest fund raisers.
- Cross Country, great day, parent volunteer, PCDI volunteers, 25 students participating tomorrow
- Boys Soccer, 2<sup>nd</sup> place semi finals
- Pollinator Garden tilled. Lanark County project. Melissa has the seeds, and students are finding seeds around their home. Two classes will plant during Science

New Business

- Insurance for parent council to cover meetings on site, kids on site, any activities on site, breakfast on site. Cost, \$155 + 8% tax. In favour; all. Objections: none. Motion passed by Council Members
- Fundraiser, main focus is to have a person to head each one up
- Ideas, Space them out, strategic, spear head, variety, considered, McMillians bakery, Little Caesars,

	Date/ Event	Details
November	Friday Nov 10, 2023, Remembrance Assembly	Ms Hollywood's 5/6 to lead
	Friday Nov 17, 2023	Progress reports to go home
	Monday Nov 27 @630 SF collegiate	info session regarding change in bell time. Elementary start 8ish
	Friday, Nov. 24 2023	PD day
December	Date to be determined. Week of December 11. Breakfast with Santa renamed to Breakfast of Good Cheer	Community EMS, date to be determined but not a Friday 4 seatings instead of 3, family style Seeking juice box donations by Metro – Cara to request Fiddleheads, to donate pancake mix School to provide plates & Cutlery
	Friday Dec 8, 2023 Kinders Holiday Concert	

	Date to be determined for Grades 1-6 Concert during last week before break	
	Saturday Dec 16, 2023	Choir at Crystal Palace. 10am to sing until 10:30 at Crystal Palace grades 1-6 meet at 9:30
	Monday Dec 18 & Tuesday Dec 19, 2023 Santa Shop – Renamed Holiday Shop	Trina & Melissa – proceeds to go to the table
	<b>December Fundraiser</b>	<p>Cheesecake from Amherstview company Cheescakery Bakery, ready to eat, McDonalds Corners site, no minimum orders, 2 week sale run, 2 week to prepare, delivery by company included, mason jar cheesecake- 500ml \$6 or \$7 Gluten Free, lots of variety, suggested sell at \$8 &amp; \$9</p> <p>bar pan, \$13 suggested sell at \$17</p> <p>Tiffany, wreaths and planters, company out of Sydenham, CC Farms, no minimum, delivery from Nov 7-Dec 1, 2023. Confirm by Nov 2, 2023, 2 week sale run, pay driver \$25 per item, 20 inch wreath, suggested sale @ \$30-\$40</p> <p>Ashley, Amaryllis flower in a box, bulb is waxed, ready to go, \$8</p> <p>Blend all items onto 1 order form</p> <p>Order form, dates, collating orders, 2 weeks preorder, Ashley, Tiffany, Kailee</p>
January	<b>January Fundraiser</b> Friday Jan 26, 2023 Dance-a-thon	Cara Dean to spearhead
	Thursday, February 1, 2023	PD Day
February	Date to be Determined	Winter Carnival – different activities for 1-3 and 4-6 to maximize on staff and volunteers’ time
March	Date to be Determined	Winter Carnival – different activities for 1-3 and 4-6 to maximize on staff and volunteers’ time
April	<b>April Fundraiser</b> First Aid kits	Get ready for Camping
May	<b>May Fundraiser</b> Popcorn Sales	<p>Kelly to lead</p> <p>May 1st - Pickup @ Bayshore</p> <p>May 3rd - Friday Lunch Sales</p> <p>May 17th - Friday Lunch Sales &amp; Take Home Order Forms go out</p> <p>May 29th - Take home orders due date</p> <p>June 12th - Pickup home orders @ Bayshore</p> <p>June 17th - Sorted and Delivered to Classes</p>

		June 18th - Errors Week to sort out any issues
June		

Next meeting 12/4 2023

Meeting adjourned 20:03 Monday October 23, 2023